

**Trading Account Closure Letter**

**United Share Brokers Limited**

Date: ...../...../.....

Plot No. 311, 2<sup>nd</sup> Floor,  
Ashoka Enclave Extn-III,  
Faridabad -121003  
Haryana

Dear Sir,

**Sub: Request for closure of Trading Code: ..... (Client ID)**

I/We ..... Hereby would like to close my/our above mentioned account held with your organization. Kindly remit my balance amount, if any as full and final settlement and transfer the shares to my Demat Account after the recovery of dues if any towards me.

**Trading Account Details**

PAN ..... Mobile No ..... Email ID .....  
Address: .....  
City..... State ..... PIN.....

Reason for Closing the account:

Thanking You,

Yours Sincerely

(Client Sign/Authorise Signatory)

**IMPORTANT NOTE:-**

- Please note that incase of accounts opened in the name of Proprietorship / Partnership / HUF / Corporate / Trusts, stamp of the respective entity has to be affixed along with the signature.
- You are required to transfer or sell the stocks available in your Demat/Margin account, before closing the account.
- You are required to clear off all the outstanding dues before submitting the request for closing the account.
- In case you have a credit balance in your trading account, the balance amount will be sent to you at your mailing address.

=====-(Please Tear Hear)=====

**Acknowledgement to Client from United Share Brokers Limited**

Date :- /

We hereby acknowledge the receipt of the your instruction for Closing the following Account subject to verification: -

Trading Code:

Name of the First / Sole Holder

Name of the Second Holder

Name of the Third Holder